



## PRIVACY STATEMENT

### Information about you: how we use it and with whom we share it

Annual College Office/Professional Services Lead or Head of School/Director of a Support Service Health and Safety Report

The Health, Safety & Wellbeing Department only uses the personal data you have provided in order to carry out a survey for the purpose of collating information on local arrangements for health and safety management. To do so, we are using Online Surveys as our survey platform. The information you provide will be used by the University that assurances can be drawn that health and safety is managed effectively within the organisation or so that any necessary improvement actions can be identified.

We will hold the personal data you provided us for 10 years.

We do not use profiling or automated decision-making processes.

If you have any questions, please contact [health.safety@ed.ac.uk](mailto:health.safety@ed.ac.uk).

This Privacy Statement is continued at:

[Continued privacy notice | Data Protection](#)

### Document version

Version number	Summary of change	Date and by whom
V1.0	New privacy statement	22/05/2026 C Schmid

**If you require this document in an alternative format please contact The Health, Safety and Wellbeing Department on [health.safety@ed.ac.uk](mailto:health.safety@ed.ac.uk) or call (0131) 651 4255**