



Estates Department

The Estates Department is responsible for ensuring arrangements are made in respect of the maintenance of fire safety provision for the relevant premise, this will include;

- Regular statutory maintenance of premises fire warning and detection systems.
- Suppression systems, fixed installations, hydrants and dry/wet risers, are subjected to a suitable maintenance programme.
- All means of escape (such as external fire escape routes) from premises are suitably maintained. This does not include general housekeeping which is the occupiers responsibility.
- Emergency lighting and escape lighting is maintained and tested in accordance with the relevant standard.
- Electrical installation tests are undertaken as required.
- Ensuring that any recommendations from fire risk assessments, undertaken by the Fire Safety Unit relevant to Estates areas of responsibility, are responded to diligently.
- Ensuring that all works undertaken by contractors, relevant to areas of responsibility, are monitored and where “hot works” are to be carried out, that the appropriate approval is obtained through Estates.
- Liaising with the Fire Safety Unit on all matters likely to impact on the fire safety provision for the relevant premises.
- Ensure all physical aspects of disabled evacuation are maintained, such as refuges/means of communication etc.