



## European Hyperloop Week 2023 Equality Impact Assessment

Before carrying out EqIA, you should familiarise yourself with the University's EqIA Policy Statement and Guidance and Checklist Notes, and undertake our online training on Equality and Diversity and EqIA. These, along with further information and resources, are available at [www.ed.ac.uk/schools-departments/equality-diversity/impact-assessment](http://www.ed.ac.uk/schools-departments/equality-diversity/impact-assessment)

EqIA covers policies, provisions, criteria, functions, practices and activities, including decisions and the delivery of services, but will be referred to as 'policy/practice' hereinafter.

**A.** Policy/Practice (name or brief description): European Hyperloop Week 2023 hosted at Kings Building, University of Edinburgh. This event includes, conferences, student presentations and demonstration of hyperloop prototypes.

**B.** Reason for Equality Impact Assessment (Mark **yes** against the applicable reason):

- Proposed new policy/practice
- Proposed change to an existing policy/practice
- Undertaking a review of an existing policy/practice
- Other (please state):

In preparation for European Hyperloop Week 2023 at Kings Building, University of Edinburgh.

**C.** Person responsible for the policy area or practice:

Name: Vivian Owusu

Job title: HYPED EHW Representative

School/service/unit: University of Edinburgh

**D.** An Impact Assessment should be carried out if any of the following apply to the policy/practice, if it:

- affects primary or high level functions of the University
- is relevant to the promotion of equality (in terms of the Public Sector Equality Duty 'needs' as set out in the Policy and Guidance)?
- It is one which interested parties could reasonably expect the University to have carried out an EqIA? **YES**

**E.** Equality Groups

To which equality groups is the policy/practice relevant and why? (add notes against the following applicable equality group/s)

- Age
- Disability
- race (including ethnicity and nationality)
- religion or belief

- sex
- sexual orientation
- gender reassignment
- pregnancy and maternity
- marriage or civil partnership<sup>1</sup>

Add notes against the following applicable statements:

- On any available information about the needs of relevant equality groups:

The main equality group relevant for this event would be those with disability. The venues are all accessible by wheelchairs. The team has also requested a notice of any team members or attendees that would require special needs. The event will be recorded and shared with subtitles to cater for those who may be visually or auditory impaired.

There might attendance of secondary school pupils. They will be chaperoned during their time at the event to make sure that they are safe.

- Any gaps in evidence/insufficient information to properly assess the policy, and how this be will be addressed:

No. The team has prepared to accommodate as many equality groups as possible. Currently, we have not had any notice of any attendee requiring any special needs but measures are in place in case such needs are needed.

- If application of this policy/practice leads to discrimination (direct or indirect), harassment, victimisation, less favourable treatment for particular equality groups:

No

- If the policy/practice contributes to advancing equality of opportunity<sup>2</sup>
- If there is an opportunity in applying this policy/practice to foster good relations:
- If the policy/practice create any barriers for any other groups?

No

- How the communication of the policy/practice is made accessible to all groups, if relevant?

All communication is via emails, the event website and social media. All relevant information with regards to the details of the event and event venue will be accessible on the aforementioned media.

- How equality groups or communities are involved in the development, review and/or monitoring of the policy or practice?
- Any potential or actual impact of applying the policy or practice, with regard to the need to eliminate discrimination, advance equality and promote good relations:

<sup>1</sup> Note: only the duty to eliminate discrimination applies to marriage and civil partnership. There is no need to have regard to advancing equality or opportunity or fostering good relations in this respect.

<sup>2</sup> This question does not apply to the protected characteristic of marriage or civil partnership

**F. Equality Impact Assessment Outcome**

Select one of the four options below to indicate how the development/review of the policy/practice will be progressed and state the rationale for the decision

**Option 1:** No change required – the assessment is that the policy/practice is/will be robust.

**G. Action and Monitoring**

1. Specify the actions required for implementing findings of this EqlA and how the policy or practice will be monitored in relation to its equality impact (or note where this is specified above).

There will be event staff stationed at various points across the conference venue (The Nucleus) to monitor and address any issues that may come up.

2. When will the policy/practice next be reviewed?  
At the end of the event on the 23<sup>rd</sup> of July.

**H. Publication of EqlA**

Can this EqlA be published in full, now? **Yes/No**

If No – please specify when it may be published or indicate restrictions that apply:

**I. Sign-off**

EqlA undertaken by (name(s) and job title(s)): Vivian Owusu, HYPED EHW Representative

Accepted by (name):

[This will normally be the person responsible for the policy/practice named above. If not, specify job-title/role.]

Date:

Retain a copy of this form for your own records and send a copy to [equalitydiversity@ed.ac.uk](mailto:equalitydiversity@ed.ac.uk)