

SECURITY POLICY DOCUMENT

Mission Statement

Security is an important aspect of university life and the University community should be fully committed to achieving the aims set out in this policy. Staff and students need to work together to create and maintain a safe and secure environment.

Policy Aims

The University will:

- Provide and promote, as far as reasonably possible, a safe and secure environment for all users
- Make reasonable efforts to protect its property
- Encourage all users to promote a secure environment through their own conduct
- Provide an agreed level of response against criminal activity affecting the University
- Attempt to monitor authorised access and prevent unauthorised access to university property

Security Section Aims

The University Security Section will:

- Establish a realistic level of risk on campus
- Outline procedures to deal with reports of crime, threats and damage
- Identify trends and react quickly to remove or reduce risk
- Raise security awareness in the University community without engendering fear

Key Objective

The key objective in security terms is to be aware of all unauthorised persons who may be in or on university property.

Authorised Persons

Authorised persons can be classified as, staff, students, contractors, statutory visitors or visitors. All such persons should carry proof of identify and produce this if requested. All others are unauthorised.

Authorised persons should be alert to any unauthorised person on university property and appropriate steps should be taken to report suspicious activity to the security division as soon as possible.

Any unauthorised person found on university property should be asked to justify their presence and to account for any property in their possession.

The University reserves the right to refuse entry to any unauthorised person.

Endorsed by the University Court on 18 October 2009