



Estates and Buildings Information System

User Guide

Fire Act Drawings Channel

Foreword

This User Guide document has been designed for the purpose of training relevant members of staff within Estates and Buildings.

System Support

If you require assistance please contact Ebisusers@ed.ac.uk in the first instance. All urgent requests should be directed to the Ebisusers Support Desk on ☎ 50 9683.

More information on the EBIS Project is available at:-

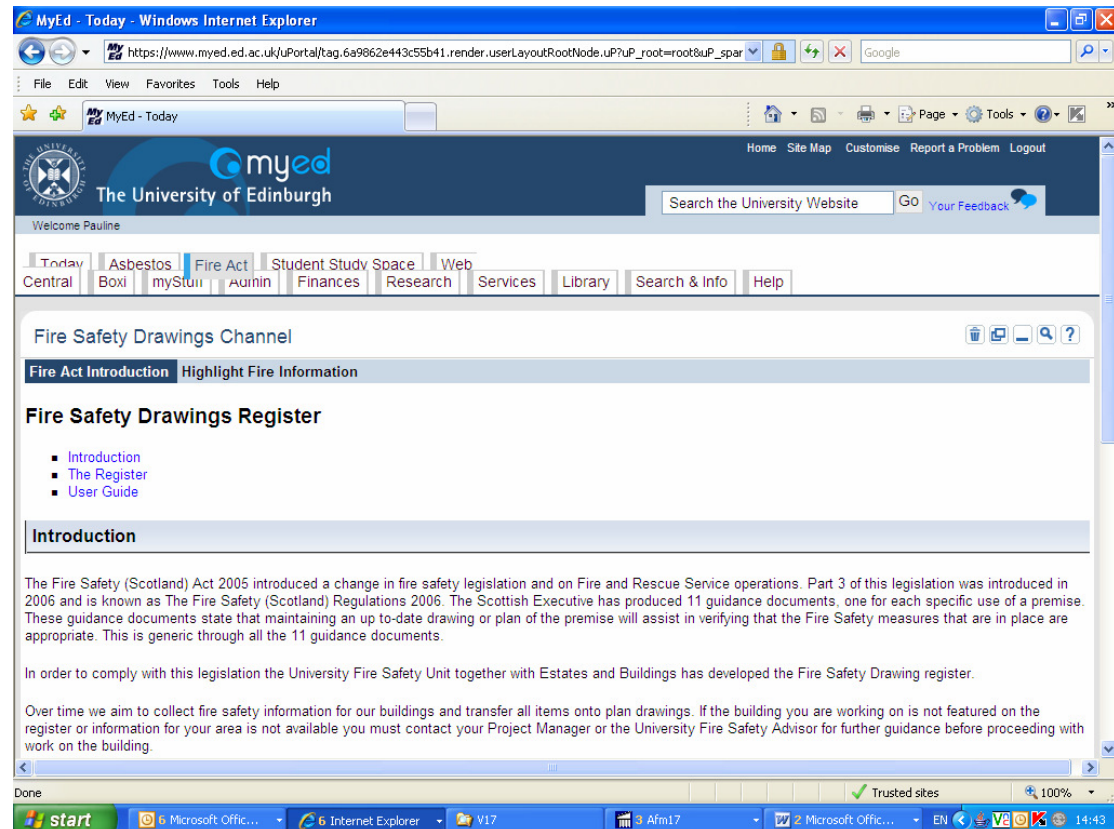
<http://www.ebis.estates.ed.ac.uk>

Fire Act Drawings Channel

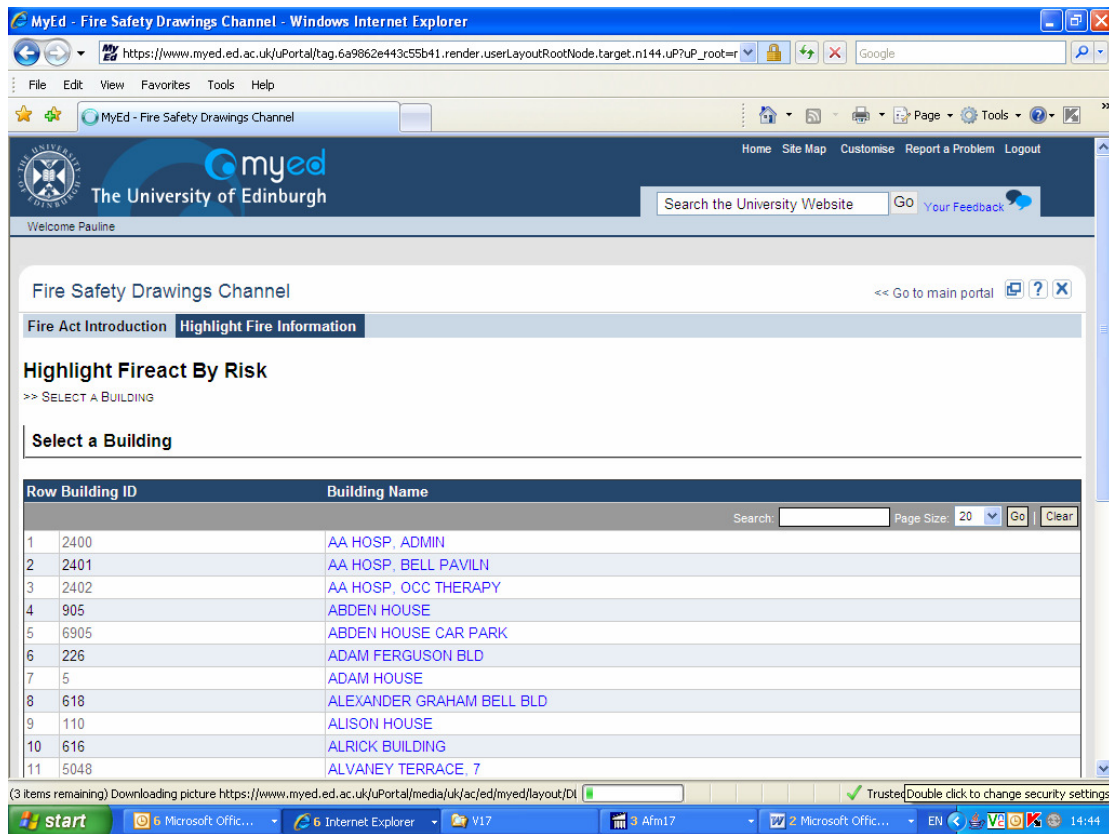
The Fire Act Drawings Channel should be accessed through MyEd.

The channel which requires to be added to your MyEd view is Fire Safety Drawings Channel.

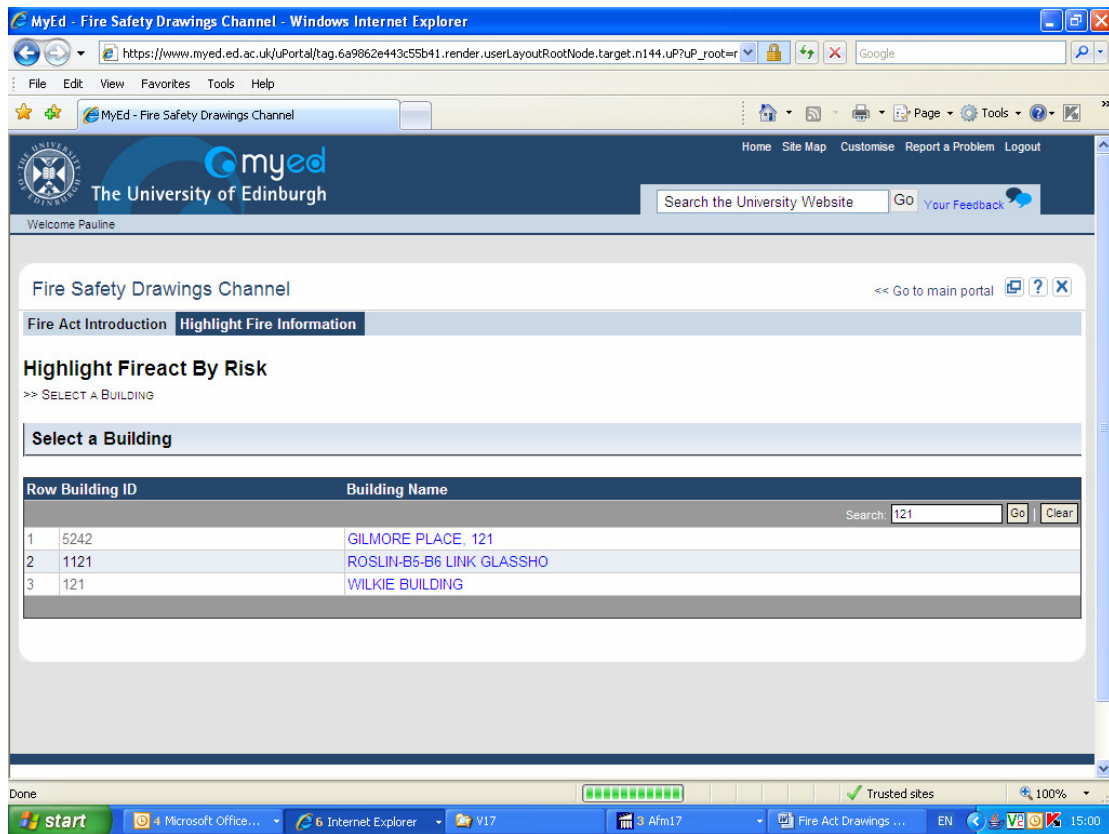
Select the Tab where you have set the Fire Act Channel. This will bring back the Fire Act Introduction page



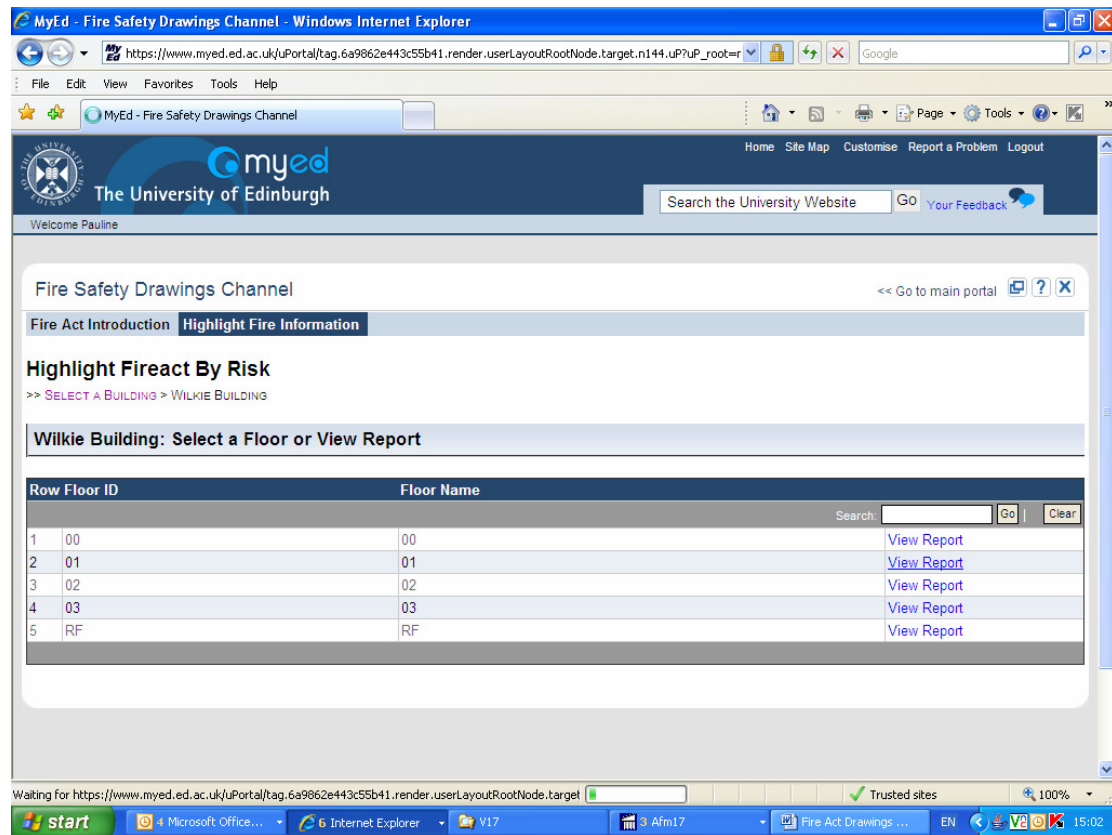
In order to view Drawings which have Fire Layers set up on select Highlight Fire Information. This will open up list of Buildings



A partial search can be made on either the building ID or Building Name.

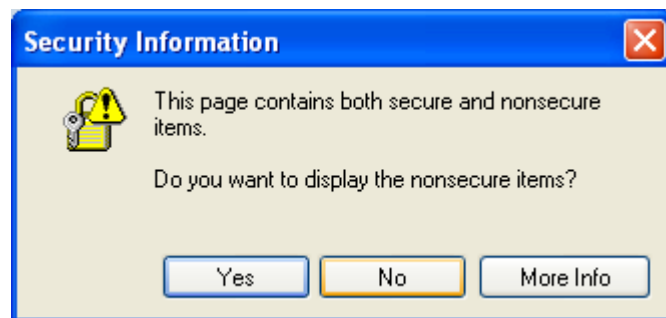


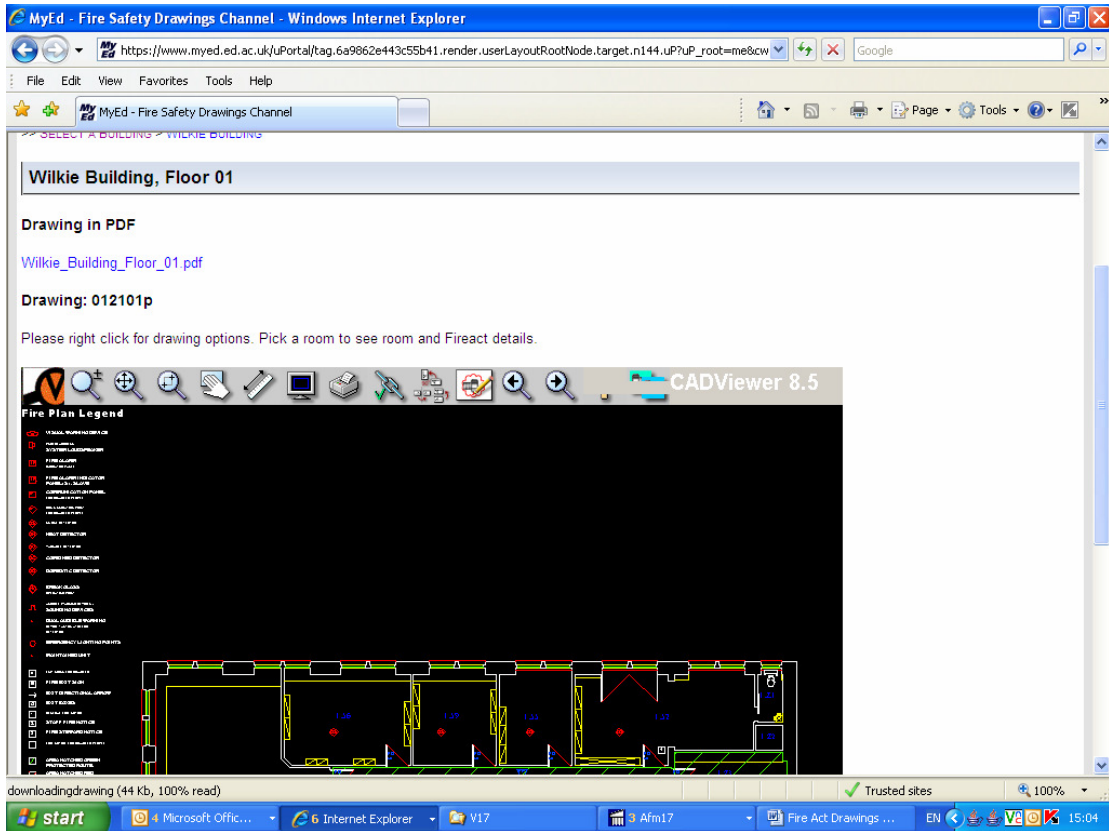
Select the Building you wish to view the Fire Act Drawing for. This will bring back list of floors for selected building.



Select floor to bring back drawing for selected building showing the Fire Act Legend

You will receive following screen before drawing is brought back. You should always say Yes to this.





There will also be a selection on the page to view the drawing in PDF format. To do this select the .pdf selection on page.

