Wheelchair access to this building is not currently recommended without assistance and is limited to part of the ground floor.

THE UNIVERSITY OF EDINBURGH

Old Moray House

A GUIDE TO ACCESS AND FACILITIES

This Guide is currently under review.
The car park will not be available until February 2016

Access routes to the building are also affected due to current re-landscaping work.

Please see temporary access maps located around the Moray House Campus.
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**Alternative Format**
If you require this document in an alternative format (e.g. large print) please contact the Estates and Buildings Department or email david.casey@ed.ac.uk, telephone 0131 650 2470 or write to:

**Estates and Buildings**
The University of Edinburgh
Design Group Office
11 Infirmary Street
Edinburgh
EH1 1NP
Wheelchair access to this building is not currently recommended without assistance and is limited to part of the ground floor.

**Personal Emergency Evacuation Plan**

**Note:**
A Personal Emergency Evacuation Plan (PEEP) is required for all staff and students unable to self-evacuate in an emergency. Provision for staff/students/visitors who are unable to self-evacuate is the responsibility of the organiser of the class/lecture/event/meeting. While the School is responsible for preparing this, staff and students requiring assistance should confirm the evacuation arrangements.
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Disabled Access Guide for Old Moray House

**Introduction**

Old Moray House is one of the few remaining original aristocratic buildings in the Canongate and is the oldest building belonging to the University of Edinburgh, dating from around 1618.

Old Moray House serves as a student support office and a venue for meetings. It also houses the Moray House School of Education's main academic offices.

**Location**

Old Moray House is located within what is referred to as the **Holyrood Campus** of the University of Edinburgh which is well served by public transport. The Holyrood Campus is within approximately half a mile of the city centre and is within approximately one mile of the main student residences at Pollock Halls.

The nearest railway line is at Waverley Station in the city centre.

The nearest bus stops are located on the Canongate in excess of approximately 100 metres of Old Moray House. The number 35 Lothian bus service stops on the Canongate (see map on the following page). Details of timetables are available from Lothian Buses, from their offices within the city and online from: [http://www.mybustracker.co.uk](http://www.mybustracker.co.uk).

Persons arriving by vehicle can access Old Moray House from St John Street via Holyrood Road.

Persons with mobility difficulties and wheelchair users are able to access the building at the main entrance (see map on the following page). However, wheelchair access is not currently recommended without assistance and is limited to part of the ground floor.
Wheelchair access to this building is not currently recommended without assistance and is limited to part of the ground floor.
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Old Moray House Perspective View

Key
- Vehicle Access Route Local to Old Moray House
- Alternative Access Routes (Moderate Gradient)
- Disabled Parking Bays (Permit)
- Main Entrance Access Point (Threshold Ramp)
- Wheelchair Access Route (Ramp)
Wheelchair access to this building is not currently recommended without assistance and is limited to part of the ground floor.

**Parking**

Within the Holyrood Campus there are numerous parking spaces. Anyone wishing to park within a university bay must display a valid parking permit. This includes staff, students, visitors and contractors.

The main Holyrood Campus car park is located off St John Street, to the front of Old Moray House (see location map). This is a one way car park which is accessed to the left upon entry.

![Main Holyrood Campus car park](image)

The main Holyrood Campus car park is suitably surfaced for wheelchair users and contains two disabled bays which are located approximately 100 metres from Old Moray House.

![Disabled parking bays](image)
Wheelchair access to this building is not currently recommended without assistance and is limited to part of the ground floor.

If you do not hold a valid permit and require use of a university bay, it is recommended that contact is made with Transport & Parking prior to your journey (see contact information page).

City of Edinburgh Council ‘pay and display’ parking is located along St John Street. Parking along this street is not recommended for wheelchair users without assistance as it is of a moderate gradient and there are limited drop kerbs to the adjacent footpaths.

St John Street ‘pay and display’ parking

**Outside Access**

Access to Old Moray House from the main Holyrood Campus car park is via a ramp or one of two flights of steps which are located to the front of the building. The ramp is marked with a tactile surface, is of a moderate to steep gradient, incorporates intermediate level resting/turning points and has handrails on both sides.

Ramp
Wheelchair access to this building is not currently recommended without assistance and is limited to part of the ground floor.

The steps have handrails to both sides but do not have contrasting nosings or a tactile surface at the top/bottom.

Pedestrian access to Old Moray House is possible from the Canongate via a gate which is fastened open between the hours of 7am-5pm on weekdays. Please note that the public footpaths which precede this gate along the Canongate are of a moderate to steep gradient.

Wheelchair access to Old Moray House is not recommended without assistance; a threshold ramp and a shallow graded footpath are located before the main entrance, adjacent a flight of steps.
Wheelchair access to this building is not currently recommended without assistance and is limited to part of the ground floor.

Shallow graded footpath before main entrance

The main entrance comprises a double width outer door which is located immediately before an automatic inner door. The double width doors are fastened open during opening hours and the automatic door slides open to the left.

Main entrance

If you are a wheelchair user or have mobility difficulties and intend to access Old Moray House, it is recommended that contact is made with Building Management prior to your journey (see contact information page).
Wheelchair access to this building is not currently recommended without assistance and is limited to part of the ground floor.

**Internal Access**

Wheelchair users are restricted to accessing part of the ground floor (see ground floor plan).

There is internal access between Old Moray House and the adjoining building, Thomson’s Land, on the ground floor (see ground floor plan). Please note that this route is unsuitable for wheelchair users as it incorporates several steps.

Due to the age of the building rooms 1.Z10 and 1/03 have uneven floor surfaces (see first floor plan).

**Reception**

There is a reception located close by the main entrance which serves all the buildings within the Holyrood Campus apart from Paterson’s Land. The reception personnel can provide directions and any required information. For information prior to your visit please call the reception on: 0131 651 6138.

- The reception is suitable for wheelchair approach and is recessed.
- Lighting levels are good.
- There is no induction loop.

**Lift**

There is no lift.
Wheelchair access to this building is not currently recommended without assistance and is limited to part of the ground floor.

**Stairs**

All floors are accessible by stairs.

- The stairs have contrasting nosings.
- The stairs have handrails to both sides.
- The lighting level in the main stairwell (G.Z02) is good.
- The lighting level in the other stairwell (G.Z05) is fair.

![Main stairwell](image)

**Toilets**

There is an accessible toilet located on the ground floor.

- There is limited manoeuvring space in the corridor which is located before the accessible toilet.
- The corridor before the accessible toilet is approximately 970mm wide at the narrowest point.
- The accessible toilet contains right hand lateral transfer space.
- There is good manoeuvring space.
- There is an emergency pull chord alarm.
Wheelchair access to this building is not currently recommended without assistance and is limited to part of the ground floor.

- The door opens outwards.
- The width of the accessible toilet door is suitable for wheelchairs.
- There are suitable dropdown and support rails for transfer.
- The tap type is lever operation.
- There is not a coat hook.
- The contrast between the grab rails and walls is fair.
- The contrast between the walls and floor is good.
- The lighting level is fair.

Accessible toilet cubicle

Standard design male and female toilets are located on the ground floor (see ground floor plan).
Wheelchair access to this building is not currently recommended without assistance and is limited to part of the ground floor.

## Department Locations

<table>
<thead>
<tr>
<th>Basement Floor</th>
<th>Learning Technology Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ground Floor</td>
<td>Holyrood Campus Main Reception Research &amp; Knowledge Exchange Standard Male Toilet Standard Female Toilet Accessible Toilet</td>
</tr>
<tr>
<td>Ground Floor Mezzanine</td>
<td>Head of School Head of School's Secretary</td>
</tr>
<tr>
<td>First Floor</td>
<td>Cromwell Room School Administrator Facilities Co-ordinator School Administration University Vice Principal Academic Enhancement PA to University Vice Principle and University Assistant Principle Finance Officer Balcony Room</td>
</tr>
</tbody>
</table>
Wheelchair access to this building is not currently recommended without assistance and is limited to part of the ground floor.

Floor Plans

Key

Fire Exit

Old Moray House - Basement Floor Plan
Wheelchair access to this building is not currently recommended without assistance and is limited to part of the ground floor.

**Key**
- Main Entrance Access Point (Threshold Ramp)
- Reception
- Accessible Toilet

- **Standard Toilet**
- **Fire Exit**
- **M Male**
- **F Female**

Note: There is no level access to this part of the building.

Access to/from Thomson’s Land

Old Moray House - Ground Floor Plan
Wheelchair access to this building is not currently recommended without assistance and is limited to part of the ground floor.
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### Opening Hours

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>8:30am-5pm</td>
</tr>
<tr>
<td>Tuesday</td>
<td>8:30am-5pm</td>
</tr>
<tr>
<td>Wednesday</td>
<td>8:30am-5pm</td>
</tr>
<tr>
<td>Thursday</td>
<td>8:30am-5pm</td>
</tr>
<tr>
<td>Friday</td>
<td>8:30am-4:45pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>Closed</td>
</tr>
<tr>
<td>Sunday</td>
<td>Closed</td>
</tr>
</tbody>
</table>

### Contact Information

Old Moray House Reception:
0131 651 6138  
education.school@ed.ac.uk

Building Manager:
Duncan Herd
0131 651 6014  
duncan.herd@ed.ac.uk

Transport & Parking:
0131 650 9101  
transport@ed.ac.uk

University Switchboard:
0131 650 1000
Wheelchair access to this building is not currently recommended without assistance and is limited to part of the ground floor.

Links

- University Homepage
- Campus Maps
- Bookable Rooms Guides
- Student Disability Service
- Moray House School of Education
- Transport & Parking
- City of Edinburgh Council Parking
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