



Equality Impact Assessment Template

Before carrying out EqIA, you should familiarise yourself with the University's EqIA Policy Statement and Guidance and Checklist Notes, and undertake our online training on Equality and Diversity and EqIA. These, along with further information and resources, are available at www.ed.ac.uk/schools-departments/equality-diversity/impact-assessment

EqIA covers policies, provisions, criteria, functions, practices and activities, including decisions and the delivery of services, but will be referred to as 'policy/practice' hereinafter.

A. Policy/Practice (name or brief description): COSHH Health passport electronic system – url www.health-passport.is.ed.ac.uk

B. Reason for Equality Impact Assessment (Mark **yes** against the applicable reason):

- Proposed new policy/practice
- Proposed change to an existing policy/practice: **Yes**
- Undertaking a review of an existing policy/practice
- Other (please state):

C. Person responsible for the policy area or practice:

Name: Alastair Reid

Job title: Director of Health and Safety

School/service/unit: Health and Safety Department

D. An Impact Assessment should be carried out if any of the following apply to the policy/practice, if it:

- affects primary or high level functions of the University
- is relevant to the promotion of equality (in terms of the Public Sector Equality Duty 'needs' as set out in the Policy and Guidance)?
- It is one which interested parties could reasonably expect the University to have carried out an EqIA?

E. Equality Groups

To which equality groups is the policy/practice relevant and why? (add notes against the following applicable equality group/s)

- Age
- Disability: **Access to animal houses may be restricted if a pertinent health issue is observed/diagnosed during health surveillance**
- race (including ethnicity and nationality)
- religion or belief
- sex
- sexual orientation

- gender reassignment
- pregnancy and maternity
- marriage or civil partnership¹

Add notes against the following applicable statements:

- On any available information about the needs of relevant equality groups:
- Any gaps in evidence/insufficient information to properly assess the policy, and how this be will be addressed:
- If application of this policy/practice leads to discrimination (direct or indirect), harassment, victimisation, less favourable treatment for particular equality groups:
- If the policy/practice contributes to advancing equality of opportunity²
- If there is an opportunity in applying this policy/practice to foster good relations:
- If the policy/practice create any barriers for any other groups?
- How the communication of the policy/practice is made accessible to all groups, if relevant? : **Mandatory training either e-learning via LEARN platform or face to face, circulated from H&S Department to all HoS November 2016 and published on H&SD website**
- How equality groups or communities are involved in the development, review and/or monitoring of the policy or practice?
- Any potential or actual impact of applying the policy or practice, with regard to the need to eliminate discrimination, advance equality and promote good relations:

F. Equality Impact Assessment Outcome

Select one of the four options below to indicate how the development/review of the policy/practice will be progressed and state the rationale for the decision

Option 3: Continue the policy or practice despite the potential for adverse impact, and which can be mitigated/or justified

G. Action and Monitoring

1. Specify the actions required for implementing findings of this EqIA and how the policy or practice will be monitored in relation to its equality impact (or note where this is specified above).

Health surveillance is a legislative requirement for staff who could be exposed to laboratory animal allergens (LAAs) or other sensitising agents. If those staff develop sensitisation or occupational asthma, they may have to be excluded from working in animal houses or with those particular sensitising agents. In those circumstances, procedures are in place to look at re-deployment (if applicable) or other assistance to complete the research involving animals or those sensitising agents.

¹ Note: only the duty to eliminate discrimination applies to marriage and civil partnership. There is no need to have regard to advancing equality or opportunity or fostering good relations in this respect.

² This question does not apply to the protected characteristic of marriage or civil partnership

The current policy and practice relating to this type of exposure is not changing, we are simply moving to an electronic system to manage the compliance with the keeping of a COSHH Health Record as well as accessing the animal units managed by CBS (which is currently a manual process involving paper forms)

2. When will the policy/practice next be reviewed?

As legislation is updated or new evidence relating to health status and exposure to LAAs or sensitising agents becomes available.

H. Publication of EqlA

Can this EqlA be published in full, now? Yes

If No – please specify when it may be published or indicate restrictions that apply:

I. Sign-off

EqlA undertaken by (name(s) and job title(s)): Candice Schmid, Occupational Hygiene and Project Manager

Accepted by (name): Alastair Reid

[This will normally be the person responsible for the policy/practice named above. If not, specify job-title/role.]

Date: 18/07/2017

Retain a copy of this form for your own records and send a copy to equalitydiversity@ed.ac.uk